


Sub: Fixation of rate for changing of Signage and Lightbox for Branches and ATM Booths.

Dear Concern,

Please refer to the captioned subject, we would to inform you that, Prime Bank PLC. intends to select a panel of vendors for changing of Signage and Lightbox for Branches and ATM Booths throughout the Country. In this regard interested bidders are requested to submit financial offer in their letterhead pad duly signed with sealed envelope. The envelope must be marked as "Fixation of rate for changing of Signage and Lightbox".

Eligibility and other conditions:

1	Prime Bank will maintain a panel of suppliers in order to supply, fitting & fixing of new signboard(s) and Lightbox as and when required basis. The panel of suppliers may be considered based on common rate of the items be fixed by the Bank.
2	The quoted rates shall include all taxes, VAT & others. Bank will deduct VAT & AIT as per government rules.
3	Bidder must submit photocopy of following documents along with the RFQ: <ol style="list-style-type: none"> Up-to-date Valid Trade License Certificate of incorporation in case of Limited Company Valid TIN & BIN Certificate VAT Registration Certificate Bank Solvency Certificate Experience Certificate/ Work Order Client List
4	Experience with Bank & International Platform (if any): <ol style="list-style-type: none"> Practical work experience of minimum 03 (three) years in signage & graphics branding work of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License need to be provided as proof. Practical work experience to execute relevant type of work for minimum amount of Taka 1.00 (one) Lac in a single work order. Please submit proof of documents with work completion certificate.
5	Any vendor with previous negative experience with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
6	Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.
7	In case of supply inferior quality goods, any changes request by Prime Bank must be entertained immediately
8	The Bank shall not be bound or under any obligation to accept the lowest quotation.
9	The supplier shall deliver and installation the Signboard to Branches and ATM Booths throughout the Country.
10	Standard Warranty of 12 (Twelve) months will be applicable. During this period, the vendor shall repair any kind of defects including replacement of any parts at their own cost.
11	The Supplier shall provide immediate response either by phone, e-mail, and/or by person to any of the Purchaser's queries related to support and service.



Facility management Division

For this purpose, you are requested to submit financial offer as per following format/ specifications:

SL	Work Details	Rate (Region Wise)						
		Dhaka - 1	Dhaka - 2	Dhaka - 3	Rajshahi Region	Khulna Region	Sylhet Region	Chittagong Region
1	Pena flex Change (Per sft) UV Reverse print 550gsm Apollo standard made in China							
2	Pena flex Change (Per sft) Regular Reverse print 550gsm Apollo standard made in China							
3	New Signage (Per sft) Backlit Signboard with Aluminum Hinge box, Regular Reverse Print pena Flex 550gsm Apollo standard made in China, LED Tube Light-Energy pack/Transtec/ Superstar- 20 watt, Cable BRB 1.5RM & 1.2RM & other accessories.							
4	Tube light (Per Pcs) LED Tube Light-Energy pack/Transtec/Superstar-20 watt							
5	1.5 RM Cable (Per yard)							
6	1.2 RM Cable (Per yard)							
7	Iron Angle 1.5" x 1.5" (Per RFT)							
8	GI Sheet 28 Gauge (Per SFT)							
9	Installation (Per SFT)							
10	Recce (Taking Measurement) (Region Wise) (Per Branch)							
11	Transportation & Conveyance (Region Wise) (Per Branch)							

The proposal must be submitted in the tender box kept at Prime Tower (Ground Floor), Plot 08 & 35 Airport Road, Nikunja-2, Khilkhet C/A, Dhaka -1229 on **April 03, 2024** from 10.30 am to 12.00 pm and the tender will be opened on the same day at 12.30 pm.

For details information please contact with:

For BOQ details:

1. Mr. Md. Fahad karim Khan, Officer, Administration Division, Cell # 01716104041

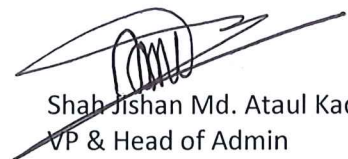
For RFQ submission details:

1. Mr. Md. Razu Ahmed, Officer, FMD, Cell # 01714744931



Kazi Sohel Masud
AVP & Unit Head
Procurement - FMD

Thanking you.



Shah Jishan Md. Ataul Kadir
VP & Head of Admin

Prime Bank PLC.
Head Office, Dhaka

Annexue -A: List of Branches and ATM Booth (Region wise)

Dhaka 1		Dhaka 2		Dhaka 3		Rajshahi Region	
Branch & ATM	Offsite ATM	Branch & ATM	Offsite ATM	Branch & ATM	Offsite ATM	Branch & ATM	Offsite ATM
BARIDHARA	Banasree	ADAMIJEE EPZ	Adamjee EPZ	ASHULIA	Ananta Garments	SHERPUR SME	Chapai Nawabgonj
ASADGATE	Elephant Road	AGANAGAR SME	Hirajheel	GANAKBARI	Askona	JAMALPUR	Ishwardi EPZ
BANANI	Eye Hospital	BANGSHAL	Kakrail	GARIB-E-NEWAZ AVE	International Medical c	BANESWAR	ISWARDI BAZAR
BANASREE	Karwan Bazar	BIJOY NAGAR	Samuda Chemical	HEMAYETPUR	Mirpur-10 (Circle)	BOGRA	Pabna
BASHUNDHARA	Natunbazar	FOREIGN EXCHANGE	Shantinagar	JOYDEVPUR	Dutch Bangla & Sino Bangla	CHAPAI NAWABGONI	Almibari Rangpur
DHANMONDI	Prime View	JATRABARI	Sutrapur	KALAKOIR	Rupnagar	MWSENSINGH	Rangpur Bhaban
GULSHAN	Rampura	KAKRAIL	Wari	MIRPUR-1	Savar	DINAJPUR	
KAWRAN BAZAR	Shyamoli	MOTJHEEL	BASHABO	MIRZAPUR	Hemayetpur	HATIBANDHA	
MOHAKHALI	Simanto Sqaur	MOULVIBAZAR	Khilgaon	IBB MIRPUR		ISHWARDI	
MOUCHAK		NARAYANGONJ		TONGI		JOYPURHAT	
ELEPHANT ROAD		PATUATULY		UTTARA		NAOGAON	
NEW ESKATON		POSTA SME		PALLABI		NATORE	
PRAGATI SARANI		BASHABO		SAVAR		PABNA	
RING ROAD		SONARGAON SME		TANGAIL		RAISHAHI	
SAT MASJID ROAD		NAWABPUR SME		IBRAHIMPUR		RANGPUR	
TEGAON		IBB, DILKUSHA				SAIDPUR	
PANTHAPATH		WARI				SHERPUR	
						THAKURGAON SME	



Prime Bank PLC.
Head Office, Dhaka

Annexue -A: List of Branches and ATM Booth (Region wise)

Khulna Region		Sylhet Region			Chitagong Region		
Branch & ATM	Offsite ATM	Branch & ATM	Branch & ATM	Offsite ATM	Branch & ATM	Branch & ATM	Offsite ATM
KHULNA	Jessore	ASHUGANJ	SUNAMGONJ	Banderbazar	AGRABAD	HAUSHAHOR	Kandirpar
JESSORE	Jhikorgacha SME	BARALEKHA	SYEDPUR SME	Riaznagar	BANSHKHALI	HATHAZARI	INANI BEACH
TAKERHAT SME	KDA Avenue	BEANIBAZAR	NARSINGDI SME	Subid Bazar	BHUIPUR SME	HEAKO SME	Cox's Bazar
SERAUDIKHAN	Khanjahan Ali	BISWANATH	SYLHET	MADHABDI	Chatkhi SME	IBB, O. R. NIZAM ROAD	CIDER INTER SCHOOL
SHIMRAIL	Khulna New Market	BRAHMANBARIA	UPASHAHAR		CHOWDDGRAM	IBB, PAHARTALI	
MAHADEBPUR	Kushtia	SHIBPUR	TAIPUR		CHOWMOHUNI	RAOZAN	
BOALMARI	Barisal	COURT ROAD	MADHABPUR SME		MURADPUR	RAIPUR SME	
DAMUDYA	Sreenagar	FENCHUGANJ	DHAKA DAKSHIN		PROBARTAK MORE	JUBLEE ROAD	
MAGURA		HABIGONJ	BHAIRAB BAZAR		COMILLA	KARNAFULI EPZ	
SREENAGAR		IBB, AMBERKHANA	KISHORGONJ		COMPANYGONJ SME	KERANIHAT	
DAULATPUR		ISLAMPUR			COX'S BAZAR	KHATUNGONJ	
BARISAL		KADAMTOLI			DAGONBHUIYAN	LALDIGI EAST	
PORADHA SME-AGRI		NARSINGDI SME			FATICHKCHORI	MADJUNAGHAT SME	
JOYPARA		KULAUARA			FENI	VATIARY	
NAVABGONJ		NABIGONJ			OXYGEN MORE	RAMGARH	
FARIDPUR		SREEMONGAL			RACECOURSE		
JHIKORGACHA SME		SUBID BAZAR			HAIGONJ		
SATKHIRA		BHAIRAB BAZAR					
MODHUKHALI							

